



VISHWANIKETAN

Vishwaniketan's Institute of Management Entrepreneurship & Engineering Technology [ViMEET]
Affiliated to University of Mumbai, Approved by AICTE, New Delhi
DTE CODE: EN 3467

Survey No.52, Kumbhivali, Near Khalapur Toll Naka, off. Mumbai-Pune Expressway, Tal- Khalapur,
Dist. – Raigad Pin- 410 202 Mob. No-+91 9766783646

Dr. Ramjee Prasad
Hon'ble President

Sunil Bangar
Secretary

Dr. B. R. Patil
Principal

Ref. No.: ViMEET – IQAC/

Date: 23rd June, 2023

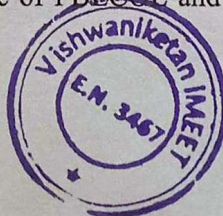
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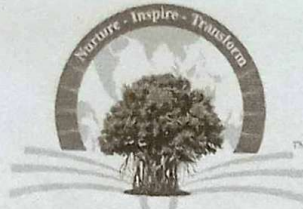
A meeting of the Internal Quality Assurance Cell (IQAC) of Vishwaniketan's Institute of Management Entrepreneurship and Engineering Technology (iMEET), Kumbhivali will be held on **Saturday, 01st July, 2023 @ 10:30 a.m.** in Conference / Board Room of Vishwaniketan's iMEET.

The following is the agenda of the meeting:

Agenda

1. To confirm the minutes of meeting of IQAC, Vishwaniketan's iMEET held on 06th January, 2023.
2. To note and take appropriate action on "Action Taken Report" submitted by Director, IQAC, Vishwaniketan's iMEET on the suggestions given by the members in the last meeting held on, 06th January 2023.
3. To review and discuss result given by NAAC i.e. A+ Grade in First Cycle
4. To consider Academic Performance of the institute for Even Semester of Academic Year 2022 – 23.
5. To review staff position in even semester of Academic Year 2022 – 23 and consider faculty requirement for Odd Semester 2023 – 24.
6. To discuss planning of academic activities for Odd Semester of Academic Year 2023 – 24.
7. To consider performance of PBLCOE and BMCOE for Even Semester of Academic Year 2022 – 23.





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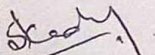
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8. To discuss planning of various activities of PBLCOE and BMCOE of Odd Semester for Academic Year 2023 – 24.
9. To consider performance of Training and Placement Department for Even Semester of Academic Year 2022 – 23.
10. To discuss planning of Training and Placement Department of ODD Semester for Academic Year 2023 – 24
11. To discuss planning of AQAR submission of Academic Year 2022 – 23.
12. Any other matter with the permission of the Chair.

All members are requested to attend the meeting.


Dr. S. B. Kadam
Vice Principal & Director, IQAC




Dr. B. R. Patil
Principal & IQAC Chairman
Principal
Vishwaniketan's (I MEET)



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Ref. No.: ViMEET - IQAC/MTG/AS/01/07/2023

Date: 01st July, 2023

Attendance sheet of the meeting held on 01st July, 2023 of Internal Quality Assurance Cell (IQAC) of Vishwaniketan's Institute of Management Entrepreneurship and Engineering Technology (iMEET), Kumbhivali.

The following members were present for the meeting:

Sr. No.	Name	Designation in IQAC - ViMEET	Signature
01	Dr. Babasaheb R. Patil	Chairman, IQAC	
02	Dr. Sandip S. Inamdar	Management Representative	
03	Mr. Omprakash N. Barure	Industry Representative	
04	Mr. Rajesh E. Gaikar	Industry Representative	
05	Dr. Subhash K. Shinde	Education Representative	
06	Mr. Atul Chandrakant Vaidya	Parent Representative	
07	Mr. Sahil Godbole	Alumni Representative	
08	Mr. Shreyas Dhanawade	Alumni Representative	
09	Miss Kirti Hambhir	Student Representative	
10	Dr. Vikas Shinde	Member	
11	Prof. Bhaveshkumar Pasi	Member	
12	Prof. Sunita Jadhav	Member	
13	Prof. Charusheela M. Pandit	Member	
14	Prof. Rajaram Ghutukade	Member	
15	Prof. Shivani Agrawal	Member	
16	Prof. Shilpa Deshpande	Member	
17	Prof. Sharad Wagh	Member	
18	Dr. Sharvari Sane	Member	
19	Prof. Nanasheeb Tambe	Member	
20	Dr. Ankush Pawar	Member	
21	Dr. Jyoti Gangane	Member	
22	Prof. Vaibhav Kamble	Member	
23	Prof. Hanumant Mavkar	Administrative Staff	
24	Dr. Shankar Bhiku Kadam	Director, IQAC	





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Principal

Minutes of Meeting of IQAC No - IQAC / 01st July, 2023

Schedule: 01st July, 2023, 10:30 am to 12:30 pm, Conference Room, ViMEET

A meeting of the Internal Quality Assurance Cell (IQAC) of Vishwaniketan's Institute of Management Entrepreneurship and Engineering Technology (iMEET), Kumbhivali was held on 01st July, 2023, 10:30 am to 12:30 pm in the Conference Room.

The meeting was attended by the following members:

Sr. No.	Name	Designation in IQAC - ViMEET
01	Dr. Babasaheb R. Patil	Chairman, IQAC
02	Dr. Sandip S. Inamdar	Management Representative
03	Dr. Subhash K Shinde	Member
04	Mr. O. N. Barure	Member
05	Mr. Rajesh E. Gaikar	Member
06	Mr. Atul Chandrakant Vaidya	Member
07	Mr. Sahil Godbole	Member
08	Miss Kirti Hambir	Member
09	Dr. Vikas Shinde	Member
10	Mr. Bhaveshkumar Pasi	Member
11	Mrs. Sunita Jadhav	Member
12	Mrs. Charusheela M. Pandit	Member
13	Mr. Rajaram Ghutukade	Member
14	Mrs. Shivani Agrawal	Member
15	Mrs. Shilpa Deshpande	Member





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16	Dr. Sharvari Sane	Member
17	Mr. Nanasheeb Tambe	Member
18	Dr. Anukush Pawar	Member
19	Dr. Jyoti Gangane	Member
20	Mr. Vaibhav Kamble	Member
21	Mr. Hanumant Mavkar	Member
22	Dr. Shankar Bhiku Kadam	Director, IQAC

Dr. B. R. Patil chaired the meeting.

Agenda No.: 1

To read and confirm the minutes of the meeting held on 06th January, 2023.

Discussion:

Dr. S. B. Kadam read the minutes of the meeting of IQAC, Vishwaniketan's iMEET held on 06th January, 2023.

The minutes were circulated to all the members. There was no comment / suggestion from any member. The minutes of meeting were approved.

Agenda No.: 2

To note and take appropriate action on "Action Taken Report" submitted by Director, IQAC, Vishwaniketan's iMEET on the suggestion given by the members in the last meeting held on 06th January, 2023.

Discussion:





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Dr. S. B. Kadam presented "Action Taken Report" on the suggestion given by the members in the last meeting held on 06th January, 2023.

Resolution:

The committee resolved to accept "Action Taken Report".

Agenda No.: 3

To review and discuss result given by NAAC i.e. A+ Grade (with CGPA 3.29) in the First Cycle of NAAC.

Discussion:

Dr. Vikas Shinde, NAAC Coordinator, Vishwaniketan's iMEET briefed about NAAC evaluation report. He also explained the Criteria wise performance of the institute in NAAC.

Dr. Subhash Shinde suggested that ViMEET shall prepare NBA accreditation and NIRF ranking.

Resolution

The committee resolved to accept the suggestions.

Agenda No.: 4

To - consider Academic Performance of the institute for Even Semester of Academic Year 2022 – 23.

Discussion:





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HoD of each department presented report on "Academic Performance of respective department for Even Semester of Academic Year 2022 – 23".

Finally, Dr. B. R. Patil presented overall summary of Academic Performance of the institute for Even Semester of Academic Year 2022 -23.

Mr. Atul Vaidya suggested to organise Workshops and Training Programme for Faculty members. He also suggested to organise Retest / Practice Test for the students.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 5

To review staff position in Even Semester of Academic Year 2022 – 23 and consider faculty requirement for Odd Semester of Academic Year 2023 – 24.

Discussion:

Mr. Hanumant Mavkar briefed about USSC interviews conducted in the institute on 12th and 13th August, 2022 and informed about the selection on various posts as per the advertisement by the USSC Selection Committee.

Dr. B. R. Patil presented staff position in Even Semester of Academic Year 2022 – 23. Detail discussions held on requirements of staff in all departments for Odd Semester of Academic Year 2023 -24.

Dr. Inamdar S. S. suggested for recruitment of faculty members in Computer Engineering Department and Computer Science Engineering (AIML) Department as early as possible.





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Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 6

To discuss planning of "Academic Activities" for Odd Semester of Academic Year 2023 - 24.

Discussion:

Mrs. Shivani Agrawal presented Tentative Academic Calendar for Odd Semester of Academic Year 2023 - 24.

All the HoDs presented the preparedness of their department for smooth conduction of Academic Activities of their departments in coming Odd Semester of Academic Year 2023 - 24.

Dr. B. R. Patil suggested that departments should carry complete maintenance of equipment wherever necessary before commencement of Odd Semester of Academic Year 2023 - 24.

Dr. S. S. Inamdar suggested to provide more slots for Business Modelling, Design Thinking and PBLCOE activities.

Resolution:

The committee resolved to accept the suggestion.

Agenda No.: 7

To consider performance of PBLCOE and BMCOE for Even Semester of Academic Year 2022 - 23.

Discussion:





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Dr. Vikas Shinde, Director, PBLCOE presented report on Performance of PBLCOE for Even Semester of Academic Year 2022 - 23.

Dr. Sharvari Sane presented report on Performance of BMCOE for Even Semester of Academic Year 2022 - 23.

Dr. S. S. Inamdar asked regarding status of "Industry Projects". He also suggested to prepare a detailed report on all Industry Projects. Dr. Sharvari Sane briefed about Industry Project.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 8

To discuss planning of various activities of PBLCOE and BMCOE for Odd Semester of Academic Year 2023 - 24.

Discussion:

Dr. Vikas Shinde and Dr. Sharvari Sane explained briefly regarding various activities of PBLCOE and BMCOE to be held in the Odd Semester of Academic Year 2023 - 24. Both of them suggested that all the departments should motivate their students to participate actively in various activities of PBLCOE and BMCOE.

Resolution:

The committee resolved to accept the suggestion.





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Agenda No.: 9

To consider performance of Training and Placement Department for Even Semester of Academic Year 2022 – 23.

Mrs. Sunita Jadhav, I/C Director, Training and Placement Department presented report on performance of Training and Placement Department for Even Semester of Academic Year 2022 – 23.

Mr. O. N. Barure suggested that more efforts shall be taken for the improvement in Placements of Core branches.

Resolution;

The committee resolved to accept the suggestions.

Agenda No.: 10

To discuss planning of Training and Placement Department for Odd Semester of Academic Year 2023 – 24.

Discussion:

Mrs. Sunita Jadhav, I/C Director, Training and Placement Department briefly explained the planning of Training and Placement Department for Odd Semester of Academic Year 2023 – 24.

Mr. Atul Vaidya suggested for the conduction of Mock Interview and Mock Tests on regular basis in order to improve the Placements.

Resolution:





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The committee resolved to accept the suggestions.

Agenda No.: 11

To discuss planning of AQAR submission of Academic Year 2022 - 23.

Discussion:

Dr. S. B. Kadam presented various formats of AQAR and general guidelines for making compliance to submit AQAR report

Mr. Atul Vaidya advised regarding uniform templates and formats across all departments.

Resolution:

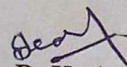
The committee resolved to accept the suggestions.

Agenda No.: 12

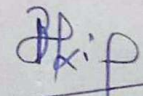
Any other matter with the permission of chair.

There was on other matter / point for discussion.

The meeting ended with a vote of thanks.


Dr. S. B. Kadam
Vice Principal & Director, IQAC




Dr. B. R. Patil
Principal & IQAC Chairman

Principal
Vishwaniketan's (I MEET)



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Secretary

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Principal

Action Taken Report after Meeting of IQAC No – IQAC / 06th January, 2023

Schedule: 06th January, 2023, 10:00 am to 12:30 pm, Conference Room, ViMEET

A meeting of the Internal Quality Assurance Cell (IQAC) of Vishwaniketan's Institute of Management Entrepreneurship and Engineering Technology (iMEET), Kumbhivali was held on 06th January, 2023, 10:00 am to 12:30 pm in the Conference Room.

Action taken report is as follows:

Agenda No.: 3

To - consider Academic Performance of the institute for Odd Semester of Academic Year 2022 – 23.

Suggestion:

Mr. Rajesh Gaikar suggested to organise Expert Talks in all departments.

Action Taken:

The Expert Talks has been conducted in every department and the corresponding detail reports have been created by concerned departments.

Agenda No.: 5

To discuss planning of Academic Activities for Even Semester of Academic Year 2022 – 23.

Suggestion:

Dr. B. R. Patil suggested that departments should carry complete maintenance of equipment wherever necessary before commencement of Even Semester of Academic Year 2022 – 23.





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Action Taken:

All the departments are carried out complete maintenance of equipment as per requirements.

Agenda No.: 6

To consider performance of PBLCOE and BMCOE for Odd Semester of Academic Year 2022 – 23.

Suggestions:

Mr. Vaibhav Kamble, Dr. S. S. Patil and HoDs of departments suggested regarding quality of VAP technologies, VAP trainers and VAP Projects.

Dr. S. S. Inamdar asked regarding status of "Industry Projects". He also suggested to prepare a detailed report on all Industry Projects. Dr. Sharvari Sane briefed about ongoing Industry Project.

Action Taken:

PBLCOE has identified VAP Technologies in order to bridge gap in between the Academics and Industry and also identified Vendors / Trainers for VAP Training for the conduction of VAP in Even Semester of Academic Year 2022 – 23. PBLCOE has also provided the list of VAP projects in consultation with VAP trainers.

The reports of Industry Projects are prepared and all reports are available with concerned coordinators.

Agenda No.: 8

To consider performance of Training and Placement Department for Odd Semester of Academic Year 2022 – 23.





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Suggestion:

Mr. Atul Vaidya suggested usage of Electronic Media, Print Media and Social Media for better visibility and maximum outreach regarding Placements of the institute.

Action Taken:

For better visibility and maximum outreach of Placements and related activities conducted by ViMEET, Separate Cell is established which is taking care of Electronic Media, Print Media and Social Media.

Agenda No.: 10

To review preparedness for Revisit of NAAC Peer Team to be held on 30/01/2023 and 31/01/2023.

Suggestion:

Mr. Atul Vaidya advised regarding uniform templates and formats across all departments.

Action Taken:

The templates for academic activities and PBLCOE activities created and various documents are prepared for NAAC PEER Team visit.

Agenda No.: 11

Any other matter with the permission of chair.

Suggestion:





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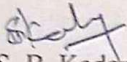
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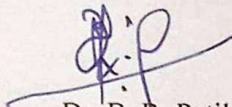
Mrs. Shilpa Deshpande requested for revision of No. of Casual Leaves available for Staff Members in a Calendar Year. Dr. S. S. Inamdar approved this suggestion in principle and advised Dr. B. R. Patil to escalate the same in Management Meeting for further Approval.

Action Taken:

The proposal for revision of Casual Leaves has prepared and subsequently Approval for the same has taken from Vishwaniketan Management.


Dr. S. B. Kadam
Vice Principal & Director, IQAC




Dr. B. R. Patil
Principal & IQAC Chairman
Principal
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