



# VISHWANIKETAN

Vishwaniketan's Institute of Management Entrepreneurship & Engineering Technology [ViMEET]  
Affiliated to University of Mumbai, Approved by AICTE, New Delhi  
DTE CODE: EN 3467

Survey No.52, Kumbhivali, Near Khalapur Toll Naka, off. Mumbai-Pune Expressway, Tal- Khalapur,  
Dist. – Raigad Pin- 410 202 Mob. No.+91 9766783646

Dr. Ramjee Prasad  
Hon'ble President

Sunil Bangar  
Secretary

Dr. B. R. Patil  
Principal

## Minutes of Meeting of IQAC No – IQAC / 06<sup>th</sup> January, 2023

Schedule: 06<sup>th</sup> January, 2023, 10:00 am to 12:30 pm, Conference Room, ViMEET

A meeting of the Internal Quality Assurance Cell (IQAC) of Vishwaniketan's Institute of Management Entrepreneurship and Engineering Technology (iMEET), Kumbhivali was held on 06<sup>th</sup> January, 2023, 10:00 am to 12:30 pm in the Conference Room.

The meeting was attended by the following members:

Sr. No.	Name	Designation in IQAC – ViMEET
01	Dr. Babasaheb R. Patil	Chairman, IQAC
02	Dr. Sandip S. Inamdar	Management Representative
03	Mr. Rajesh E. Gaikar	Member
04	Mr. Atul Chandrakant Vaidya	Member
05	Mr. Sahil Godbole	Member
06	Mr. Shreyas Dhanawade	Member
07	Mr. Bhaveshkumar Pasi	Member
08	Mrs. Jasmin Hirani	Member
09	Mrs. Charusheela M. Pandit	Member
10	Mr. Rajaram Ghutukade	Member
11	Mrs. Shivani Agrawal	Member
12	Mrs. Shilpa Deshpande	Member
13	Dr. Sharvari Sane	Member
14	Mr. Nanasahab Tambe	Member
15	Dr. Shashikant S. Patil	Member



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16	Dr. Jyoti Gangane	Member
17	Mr. Vaibhav Kamble	Member
18	Mr. Hanumant Mavkar	Member
19	Dr. Shankar Bhiku Kadam	Director, IQAC

Dr. B. R. Patil chaired the meeting.

Agenda No.: 1

To read and confirm the minutes of the meeting held on 29<sup>th</sup> June, 2022.

Discussion:

Dr. S. B. Kadam read the minutes of the meeting of IQAC, Vishwaniketan's iMEET held on 29<sup>th</sup> June, 2022.

The minutes were circulated to all the members. There was no comment / suggestion from any member. The minutes of meeting were approved.

Agenda No.: 2

To note and take appropriate action on "Action Taken Report" submitted by Director, IQAC, Vishwaniketan's iMEET on the suggestion given by the members in the last meeting held on 29<sup>th</sup> June, 2022.

Discussion:

Dr. S. B. Kadam presented "Action Taken Report" on the suggestion given by the members in the last meeting held on 29<sup>th</sup> June, 2022.





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Resolution:

The committee resolved to accept "Action Taken Report".

Agenda No.: 3

To - consider Academic Performance of the institute for Odd Semester of Academic Year 2022 - 23.

Discussion:

HoD of each department presented report on "Academic Performance of respective department for Odd Semester of Academic Year 2022 - 23".

Finally, Dr. B. R. Patil presented overall summary of Academic Performance of the institute for Odd Semester of Academic Year 2022 -23.

Mr. Rajesh Gaikar suggested to organise Expert Talks in all departments.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 4

To review staff position in Odd Semester of Academic Year 2022 - 23 and consider faculty requirement for Even Semester of Academic Year 2022 - 23.





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Discussion:

Mr. Hanumant Mavkar briefed about USSC interviews conducted in the institute on 12<sup>th</sup> and 13<sup>th</sup> August, 2022 and informed about the selection on various posts as per the advertisement by the USSC Selection Committee.

Dr. B. R. Patil presented staff position in Odd Semester of Academic Year 2022 – 23. Detail discussions held on requirements of staff in all departments for Even Semester of Academic Year 2022 -23.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 5

To discuss planning of “Academic Activities” for Even Semester of Academic Year 2022 – 23.

Discussion:

Mrs. Shivani Agrawal presented Tentative Academic Calendar for Even Semester of Academic Year 2022 – 23.

All the HoDs presented the preparedness of their department for smooth conduction of Academic Activities of their departments in coming Even Semester of Academic Year 2022 – 23.

Dr. B. R. Patil suggested that departments should carry complete maintenance of equipment wherever necessary before commencement of Even Semester of Academic Year 2022 – 23.





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Resolution:

The committee resolved to accept the suggestion.

Agenda No.: 6

To consider performance of PBLCOE and BMCOE for Odd Semester of Academic Year 2022 – 23.

Discussion:

Mr. Bhavesh Pasi on behalf of Dr. Vikas Shinde, Director, PBLCOE presented report on Performance of PBLCOE for Odd Semester of Academic Year 2022 – 23.

Dr. Sharvari Sane presented report on Performance of BMCOE for Odd Semester of Academic Year 2022 – 23.

Mr. Vaibhav Kamble, Dr. S. S. Patil and HoDs of departments suggested regarding quality of VAP technologies, VAP trainers and VAP Projects.

Dr. S. S. Inamdar asked regarding status of "Industry Projects". He also suggested to prepare a detailed report on all Industry Projects. Dr. Sharvari Sane briefed about ongoing Industry Project.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 7

To discuss planning of various activities of PBLCOE and BMCOE for Even Semester of Academic Year 2022 – 23.





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Discussion:

Mr. Bhavesh Pasi on behalf of Dr. Vikas Shinde and Dr. Sharvari Sane explained briefly regarding various activities of PBLCOE and BMCOE to be held in the Even Semester of Academic Year 2022 – 23. Both of them suggested that all the departments should motivate their students to participate actively in various activities of PBLCOE and BMCOE.

Resolution:

The committee resolved to accept the suggestion.

Agenda No.: 8

To consider performance of Training and Placement Department for Odd Semester of Academic Year 2022 – 23.

Mrs. Jasmin Hirani on behalf of Mrs. Sunita Jadhav, I/C Director, Training and Placement Department presented report on performance of Training and Placement Department for Odd Semester of Academic Year 2022 – 23.

Mr. Atul Vaidya suggested usage of Electronic Media, Print Media and Social Media for better visibility and maximum outreach regarding Placements of the institute.

Resolution;

The committee resolved to accept the suggestions.





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Agenda No.: 9

To discuss planning of Training and Placement Department for Even Semester of Academic Year 2022 – 23.

Discussion:

Mrs. Jasmin Hirani on behalf of Mrs. Sunita Jadhav, I/C Director, Training and Placement Department briefly explained the planning of Training and Placement Department for Even Semester of Academic Year 2022 – 23.

Resolution:

The committee resolved to accept the suggestions.

Agenda No.: 10

To review preparedness for Revisit of NAAC Peer Team to be held on 30/01/2023 and 31/01/2023.

Discussion:

Mr. Bhavesh Pasi gave updates regarding preparation for upcoming Revisit of NAAC Peer Team. Mr. Atul Vaidya advised regarding uniform templates and formats across all departments.

Resolution:

The committee resolved to accept the suggestions.







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Agenda No.: 11

Any other matter with the permission of chair.

Mr. Nanasahab Tambe suggested to update the status of Students admission in FE and DSE for the current Academic Year 2022 – 23.

Mr. Hanumant Mavkar update regarding present admission status in FE and DSE for current Academic Year 2022 – 23.

Mrs. Shilpa Deshpande requested for revision of No. of Casual Leaves available for Staff Members in a Calendar Year. Dr. S. S. Inamdar approved this suggestion in principle and advised Dr. B. R. Patil to escalate the same in Management Meeting for further Approval.

Dr. Jyoti Gangane briefed about status of application for “National Institutional Research Framework (NIRF) 2023” and she further told that NIRF 2023 application would be submitted on or before 13/01/2023.

Resolution:

The committee resolved to accept the suggestions.

The meeting ended with a vote of thanks.

  
Dr. S. B. Kadam  
Director, IQAC



  
Dr. B. R. Patil  
Principal & IQAC Chairman  
**Principal**  
Vishwaniketan's (I MEET)